Business and Enterprise Teachers' Association of South Australia Inc



# **Privacy Policy**

The Business and Enterprise Teachers' Association SA Inc (BETA SA) is committed to safeguarding your privacy under the Australian privacy laws. This privacy statement has been created by BETA SA in order to demonstrate our commitment to privacy. BETA SA does not collect personally identifiable information about individuals except when such individuals specifically provide such information on a voluntary basis. For example, such personally identifiable information may be gathered from the registration process for membership, event attendance, payment or services, or as deemed necessary to our operations and activities. Personally identifiable information on individual users will not be sold or otherwise transferred to unaffiliated third parties without the approval of the user at the time of collection. At such points of collection, the user will have the opportunity to indicate whether he or she would like to "opt out" of receiving promotional and/or marketing information about other products, services and offerings and/or any third parties. Our privacy policy details the practices that we have adopted to protect your privacy so that you can feel confident about how we manage the personal information you provide to us.

### MEMBERSHIP INFORMATION

BETA SA collects and stores information about its members for the following purposes:

 To manage their membership of BETA SA and the services that we provide to those members

We will not collect information that does not pertain to the above purposes.

In order to serve the purpose of the Association and to improve the services we provide; BETA SA may use the information collected for internal evaluation and research purposes. All collected information will be protected against loss and unauthorised use or disclosure. BETA SA may use collated information, where personally identifiable information is not included, in order to provide membership demographic information to third parties.

## MEMBER LOG IN

When you log in to our website as a member, BETA SA will capture all of the data within the login form which is saved into our database. No credit card or other payment information is stored within the system.

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### **BETA SA WEBSITE**

Whenever you visit our website, our web host or internet service provider may record general information for evaluation and review. As with most websites, this information is likely to include:

- Your internet (IP) address
- When you visited our website
- The pages you visited and any information and documentation you downloaded
- The website you were looking at immediately preceding your visit to our site
- Basic information about the types of computer operating system and web browser you are using

This information is used for statistical analysis only as a means of updating and improving our website. It will not be used to identify you or your internet viewing activity. BETA SA will not be held responsible for the actions of other parties where you have followed a link within our website.

We do reserve the right to perform statistical analyses of user behaviour on our website in order to measure interest in and use of the various areas of the site to inform our operations, which may include advertising to third parties. No personal information will be provided to third parties without consent.

Upon request, we will allow any user to "opt out" of further promotional contacts at any time.

BETA SA members will always be able to request and access the information BETA SA holds about them. Additionally, upon request, we will use reasonable efforts to allow users to update/correct personal information previously submitted which the user states is erroneous to the extent such activities will not compromise privacy or security interests. Also, upon a user's request, we will use commercially reasonable efforts to functionally delete the user and his or her personal information from our database; however, it may be impossible to delete a user's entry without some residual information because of backups and records of deletions.

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## EMAIL USE AND MAILING LISTS

BETA SA will only record your email address if you are a current or past member, or if you request to join our general mailing list, or if you send us a message and we need to reply to your query. We will add your email address to our member mailing list, or our general mailing list, because you have expressed interest in the activities and purpose of our Association, however you may request to be removed from that list. Your email address will not be disclosed to third parties without your express permission and will be stored securely.

#### **SECURITY**

All data collected by BETA SA is only accessed by the Board of Management and shared for operational purposes by volunteer Board members with direct responsibility for customer service or management of the website, payments and membership. BETA SA takes all reasonable steps to protect personal information from misuse or loss and from unauthorised access, modification or disclosure.

We will not store within our databases credit card or other payment information.

#### **CONTACT**

BETA SA Inc reserves the right to change this policy at any time by notifying users of the existence of a new privacy statement. This statement and the policies outlined herein are not intended to and do not create any contractual or other legal rights in or on behalf of any party. If you require any more information about the Business and Enterprise Teachers' Association SA Inc's policies or the information we may hold about you please contact us at betasainc@gmail.com